



27th Annual

Saturday, December 12, 2015

9:00 AM - 4:00 PM

Location: 3950 S. Holly St., Denver, CO 80237
(Southeast Denver near I-25 and Hampden Ave.)

Fee: \$40.00/space or 2 spaces for \$70. Please note all registrations are NON-REFUNDABLE. We also respectfully request a voluntary, tax-deductible donation in the amount of 10% of your gross sales at the end of the show. You will receive a donation receipt at the show. Please keep this receipt, enter the amount donated and retain the receipt for your records as it is TAX-DEDUCTIBLE! Also an important note: **100%** of your booth rentals and donation go to TJ's Partner Organization directly serving student and teacher needs. **Thank you for your support!**

Area: Spaces are approximately 8' x 7' (double spaces are about 16' x 7')

Display: Exhibitors must furnish their own tables & display setup. You will need to provide your own extension cords, displays, etc. School walls may not be used for display (no pins, tacks, tape, etc).

Check-in: Open for set-up no earlier than 7:00 AM, and building must be empty by 5:00 PM. Please be prepared to conduct business during the entire event. Packing up early is not permitted.

- **We would like to emphasize a preference for unique, handmade, non-commercial merchandise.** Participation is based on order of registration and if a vendor represents a commercially produced product (e.g. direct sell company, etc.), only one vendor per commercial product line will be accepted. Jewelry is very popular at artisan shows. As a result, we will do our best to ensure participating jewelry vendors differ in style to avoid direct competition with one other.
- Please enclose a photo of your jewelry to help us prevent a duplication of similar products and styles.
- Approximately 100 spaces available: **there are limited electrical outlets.** Please specify any special requests on the form below.
- Packaged and prepared food booths welcome (*vendors selling prepared foods must be in accordance with Colorado's Cottage Foods Act. Find out more at https://www.colorado.gov/pacific/sites/default/files/Reg_DEHS_CottageFoodsAct_Brochure.pdf*).
- **NO SMOKING IN THE BUILDING OR ANYWHERE ON SCHOOL GROUNDS. (DPS policy)**
- **No tables/displays** provided. You must provide your own display. We will provide 2 chairs per booth, if needed. We will have volunteers available to assist those who need help unloading. Due to the number of vendor participants, please understand it may not be possible to offer assistance to everyone.

Registration: Registration is open until all spaces are sold; **please make checks payable to "TJ Partners"**. Mail form and check to: **ATTN: TJ ArtFest, 3950 S. Holly St., Denver, CO 80237.**

Confirmation of participation will be emailed (or mailed if no email) as soon as possible after receipt of application and payment. Booth assignments and arrival details/information will be emailed 2 weeks prior to the Fair (or mailed 2 weeks prior if no email).

Our vendor contact for 2015 is Kathryn Lepry, ktrockaway@msn.com or 720-323-7512. Please contact with any questions.

-----Detach and Return with Payment-----

Contact Name: _____ Business Name: _____

Mailing Address: _____

Phone Daytime: _____ Evening: _____

Email: _____

Description of your work: _____

Price range: _____ Number of Spaces: _____ (\$40.00/space, 2 spaces for \$70.00)

Total Enclosed: \$ _____ Need electricity?: No / Yes (limited availability)

Where did you hear about our artisan fair? Newspaper, internet site: _____, on our mailing list.

Special requests: _____

Enclose check and mail to: **ATTN: TJ ArtFest, 3950 S. Holly St., Denver, CO 80237**

*Thank you!
We are so excited for this year's ArtFest
and happy you will be participating! This will be a fun event to be a part of!*

