

## TJHS Parent Teacher Organization | October 8, 2019

The PTO Mission is to support the educational experience at TJHS and to foster a stronger school community for students, parents and staff.

---

In attendance: Leigh Plue, Eileen Robinson, Tami Patzer, Margaret Hawkins, Kristine Mazzullo, Collen Moe, John Trujilio, Lisa LoJacono, Heather Reeder, Megan Perkins, Lisa Allen, Margarita Mehan, Wade Goergen, Ceclia Goergen, Marlene Talavera, Eva Madrigal, Christy Jordan, and Karla Henke

### 6:00 pm **Welcome & Introductions**

- Leigh Plue and Eileen Robinson, PTO Co-Presidents, welcomed parents in attendance.

### 6:10 pm **Roles and Officers**

1. Treasurer: Tami Patzer and Margaret Hawkins
  - a. Teri Hetzel will assist in the Treasurer role and be considered for Treasurer in 2020-21.
  - b. Need additional parent to fill Margaret's role
    - Margaret reconciles Square charges.
    - We are looking for a parent or alumni who is a CPA to help with tax preparation.
2. Officers at Large (have voting rights on PTO)
  - a. Class of 2023: Janet Wilson
  - b. Class of 2022: Helen Zendejas Accola
  - c. Class of 2021: John Trujilio volunteered to fill this role.
  - d. Class of 2020: Kary Cramer and Shirli Sensenbrenner
3. Class Sponsors
  - a. Class of 2023: Christy Jordan, Catherine Poirier
  - b. Class of 2022: Julie Rubin, Marlene Talavera
  - c. Class of 2021: Colley Moe, Lisa Allen
  - d. Class of 2020: Lisa Lojacono, Megan Perkins

### Other:

- Hope to revamp and strengthen PTO Bylaws this school year.
- A strong Hospitality Committee is in place with the first dinner during Parent/Teacher Conferences October 16. There is an online sign-up for parents to volunteer to provide food.

### 6:15 pm **Treasurer's Report**

1. Reviewed Financial Summary & Balance Sheet
2. Through September 2019, PTO has \$61,325 in checking; \$10,383 in savings; and \$240 in petty cash for \$71,949 total current assets, \$45,157 of which is available for distribution. Details accompany minutes.

### 6:25 pm **Budget Proposal for 2019-2020**

1. Reviewed each Budget Allocation line which was based on prior year's numbers. Per bylaws, budget should be developed each spring for the following school year. Funds raised this school year will be available for the 2020-21 budget. PTO raises funds through sales of Spirit Wear, an

annual auction, ArtFest (which is not occurring in 2019), King Soopers Community Rewards and Amazon Smiles. PTO distribution of its funds is focused on supporting the learning environment and includes its Travel Reserve for student travel expenses, teacher grants, teacher appreciation, and staff wellness fund. There was discussion about the PTO investing in the improvement of the high school's campus ground which Principal Christoff would support and welcome.

2. Discussed class fundraising surplus. Each TJHS class raises money for its prom and after prom activities. Remaining funds from the classes of 2018 and 2019 were split and rolled in the current 4 classes. PTO is getting clarity on purpose of its Alumni Fund. There will be further discussion with class sponsors about how class surpluses will be allocated for the future.
3. Discussed King Soopers Rewards Allocation – Kings Soopers is now paying Community Rewards on a quarterly basis. PTO will promote this opportunity to raise funds to all parents in School Deets. At the beginning of each school year, a portion of the Community Rewards will be distributed to each class fund to support senior year activities.
4. Discussed Reserve Fund Amount. PTO could operate for 2 years on current funds. The operation reserve fund is \$6,000. Will revisit PTO philosophy regarding reserve funds and bylaws in future PTO meeting.
5. Discussed a cash award to teachers. Cash awards would be different then classroom grants. Teachers would vote for teachers with cash awards open to all teachers.

6:55 pm **Upcoming Hospitality/Staff appreciation**

1. Staff Appreciation Dinner, Wednesday, October 16<sup>th</sup> from 4-6 pm
2. Sign-up available to help with the dinner.

7:00 pm **Adjourned.**

Next PTO meeting will be held on **November 19 at 6:00 pm in Room 111.**