

TJHS Parent Teacher Organization I September 10, 2019

The PTO Mission is to support the educational experience at TJHS and to foster a stronger school community for students, parents and staff.

In attendance: Leigh Plue, Eileen Robinson, Tami Patzer, Margaret Hawkins, Kristine Mazzullo, Mike Christoff, Megan Perkins, Carrie Oss, Karla Henke, Kary Cramer, Lisa Allen, John Trujilo, Heather Reeder, Marlene Talavera, Catherine Poirier, Kathryn Lepry, Vicky McPheron, Amy Feiman, Julie Rubin, Helen Zendejas, Eva Madrigal, Karen Escobar, Margarita Mehan, Robin Schiff, Wade Goergen, Brenna Hatami, Gretchen

6:00 pm Welcome & Introductions

- Principal Christoff expressed his appreciation for the PTO's support and shared:
 - School enrollment is full having grown to 1,200 students and has one of the lowest turnovers in staff which he attributes to parent involvement and support.
 - New School Deets app beginning in October will send push notifications including PTO information to parents to increase communication.
 - It is an approved school system-wide app used by other schools like Holm Elementary and Hamilton Middle schools.
 - It is intended to complement the current weekly TJHS school newsletter and Remind app for parents and students. Infinite Campus and phone calls will still be used for urgent messages like school lock downs.
 - Performance Framework indicated a need to continue to increase parent engagement.
 - Seeking parent volunteers to share career information with students.
 - School is in a financially good position and welcome any/all ideas PTO may have to continue to strengthen and invest in school.
 - Collaborative School committee includes parent representatives. Parents encouraged to participate by serving and voting on parent representatives.

6:15 pm Review the Year's Event Schedule (reviewed events throughout other discussion topics)

6:15 pm Fundraising Philosophy & Overview

- Reminder of PTO's mission. PTO views all of its activity through this lens.
- PTO contributed more than \$8,000 in classrooms grants last school year and a total of \$10,000 in support for the TJHS community.
- In addition to fundraising, PTO contributes through volunteering.
- PTO fundraising in past has focused on two main events (ArtFest and an online auction) and while separate, PTO aims to be integrated with the school's Clubs which do restaurant night fundraisers and the fundraising each class does to support its senior year activities. Each class has a goal to raise a minimum of \$5,000.

- PTO uses funds raised for classroom grants, teacher appreciation and hospitality events.
- ArtFest in October has netted \$7,500. Pros: Engages broader community. Provides student volunteer opportunity. Has been held for 30 years. Cons: Very labor intensive. This year, gym is not available due to a basketball tournament. Event competes with other craft and art fairs in the Fall. No one has volunteered to Chair event this year.
- Auction in March - Pros: Strong ROI – less labor intensive and has netted \$12,000. Opportunities to grow and expand auction. Cons: Online only event.
- Vote at September 10th meeting to postpone ArtFest this year.
 - Unanimous vote in support of postponing.

6:35 pm Treasurer Report

- Reviewed Financial Summary (quick snapshot of PTO checking and savings)
 - Currently \$70,117.66 in Total Cash Assets - \$51,783 less \$6,000 reserves for \$45,783 available to spend this year.
 - Community Partner and Alumni funds roll over every year
 - Travel Reserve is money set aside for students in need of financial support to travel to an event
 - PTO holds funds for each Class.
 - 2016 and 2017 Class Funds designed for after prom use.
- King Soopers Rewards are an easy way for every parent to support TJHS.
 - No longer have to use re-usable card. Sign up your loyalty card for TJHS.
- Approval of two expenses:
 - Samantha Davis, TJHS Social Worker, has requested \$375 for screening of Screenagers movie in November
 - Principal Christoff has requested \$250 for graphic design work to provide temporary art for school lobby during construction wrap up.
 - All in attendance voted unanimously to approve for the PTO to fund these two requests.
- Budget vote at next month's PTO meeting
- Financials are always posted on the PTO page on the TJHS website

6:45 pm Communication Channels (covered in earlier agenda items)

6:45 pm Upcoming Hospitality/Staff Appreciation

- Parent Volunteer Roles to be filled include:
 - Hospitality Chairs – Need 2-4 parents
 - Each parent leads 1 hospitality event. All logistics have been determined so it's a turnkey volunteer opportunity.
 - Events include:
 - Hosting dinner for October Parent/Teacher Conferences on October 16

- Host lunch for teachers during Finals
 - Host lunch for teachers during Teacher Appreciation Week in May
- Freshman Class Parent Sponsor
 - Builds team of parents to do fundraisers during the year for senior year activities
- Officers at Large
 - 1 parent from each grade to serve as a voting member of the PTO Board.
 - Attend PTO meetings.
 - Officers vote for Treasurer.
 - Janet Wilson has volunteered to serve as the Freshmen Officer at Large.
 - Terry Hetzel volunteered to serve as Treasurer.
- Parent volunteers need to staff Sprit Store at Homecoming Football Game on September 20 at 7:00 pm.
- Parent volunteers to provide food and serve as chaperones for Homecoming Dance on September 21 at 8:00 pm.
- Parent interested in the FAFSA Workshop (financial aid workshop for seniors) on October 25 should sign up at Future Center for 1-hour slot.
- Parent volunteers needed to greet prospective families and sell Spirit wear at TJ Open House on November 7 from 5:00-7:00 pm.
- Parent volunteers need to give school tours to prospective students on Wednesday mornings.

To volunteer for any of these roles, email the PTO at tjhspto@gmail.com.

7:00 pm Adjourned.

Next PTO meeting will be held on **Tuesday, October 8, 2019 at 6:00 pm in Room 111** and will include a discussion and vote on allocation of funds from the PTO budget.