

TJHS Parent Teacher Organization I November 19, 2019

The PTO Mission is to support the educational experience at TJHS and to foster a stronger school community for students, parents and staff.

In attendance: Leigh Plue, Eileen Robinson, Tami Patzer, Kristine Mazzullo, John Trujilio, Heather Reeder, Megan Perkins, Lisa Allen, Margarita Mehan, Eva Madrigal, Christy Jordan, Janet Wilson, Julie Rubin, Carrie Oss, Catherine Poirier, Rebecca Taylor, Kary Cramer.

6:00 pm **Welcome & Introductions**

Leigh Plue and Eileen Robinson, PTO Co-Presidents, welcomed parents in attendance. Introductions included Marlene Talavera's email report from TJ's Collaborative School Committee who is also a 2022 Class Sponsor. The CSC is interested in expanding career focused support for students and is looking for parents interested in participating in this process.

6:10 pm **Auction Planning**

1. At start of discussion, it was noted that all restaurant fundraising nights must be approved by Principal Christoff. These fundraisers will be on the Google calendar on the TJHS website.
2. Megan Perkins, 2019 Auction Chair, shared historical information on funds raised from first 3 years of the auction.
 - a. The 2019 auction netted \$12,000 which was less money than the prior year. There were fewer than 200 items procured.
 - b. We need more than 200 items this year to increase the bottom line. Because there was no ArtFest this year, the auction is even more critical. The goal is to raise \$15-20,000.
 - c. Help is needed now to begin to acquire items for the 2020 auction and to promote this fundraiser in its 4th year. This year's auction is taking place on March 15-19, 2020.
 - i. Ideas for items being sought include gift certificates for restaurants, salon and spa services, professional services, babysitting services, sporting tickets, TJ Spirit Wear, club or departments packages or baskets, prom-related items including corsages, tuxedo donations, and dress rentals, and wine of the month and book clubs.
 - ii. Christy Jordan volunteered to help with baskets.
 - iii. Julie Rubin volunteered to help with soliciting online companies.
 - iv. An electronic version of an auction letter which can be used for soliciting donated items will be posted to the PTO page of the TJHS website. A link can be used to donate items. When an item is submitted through this link, it will automatically generate a receipt to the donor.
 - v. Promotion last year included showcasing auction items on the Spartan Edition. Heather Reeder volunteered to help with promotion to ensure all channels are covered. An email to bid will be sent to everyone at school with a link to share out. This will also be shared on Facebook and NextDoor. An inquiry will be made about sharing bid information with the TJHS alumni database.

6:30 pm **Parent Event**

1. Discussed ideas for a school-wide community-building event with parents, in lieu of ArtFest, to be held before the end of the school year. Event could be but doesn't need to be tied to the auction. The focus is primarily social and the costs to participate should cover expenses. Ideas

discussed included a comedy club, Geeks who Drink, sporting event, concert, and bowling. A committee of volunteers is being sought to plan this event.

6:40 pm Treasurer Report

1. Reviewed Financial Summary & Balance Sheet
2. Through October 2019, PTO has \$61,355.89 in checking; \$10,383 .08 in savings for \$71,979.97 in total current assets, \$47,188 of which is available for distribution. Details accompany minutes.
3. All class monies will be reviewed.
4. Request made by Christy Jordan for purchase of TJ branded Gatorade coolers for water at events like Homecoming. This will be submitted as part of grant requests which usually occur in April. Requests will be voted on in May. Department heads must sign off on all grant requests.

6:50 pm Next Meeting

1. In lieu of a PTO business meeting in December, Eileen Robinson will host a gathering at her home on December 10 from 6-8 pm.

6:55 pm Upcoming Staff Appreciation

1. Sign-up genius will be sent requesting help for the Teacher Holiday Luncheon on December 18, 11:30-12:30 pm
2. Prior to adjourning, mention was made of Kings Sooper Community cards. Instructions are now on the PTO web page and this fundraising opportunity is being promoted.

7:00 pm Adjourn