

## TJHS Parent Teacher Organization I February 11, 2020

The PTO Mission is to support the educational experience at TJHS and to foster a stronger school community for students, parents and staff.

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In attendance: Eileen Robinson, Leigh Plue, Tami Patzer, Marlene Talavera, Heather Reder, Lisa Allen, Catherine Poirier, Janet Wills, Julie Rubin, Christy Jordan, Karla Henke, Eva Madrigal, Carrie Oss and Lori Lee.

### 6:00 pm **Welcome & Introductions**

- Eileen Robinson and Leigh Plue, PTO Co-Presidents, welcomed parents in attendance.

### 6:05 pm **Upcoming Staff Appreciation**

- All parents in attendance put together a teacher's treat to put in their mailbox for Valentine's Day. Bags of popcorn with a card which was attached by a pipe cleaner.
- A lunch for the staff on Monday, March 23.
- Teacher appreciation week May 4-8, 2020. Seniors will bring bundt cakes on Thursday and PTO will have Glacier ice cream on Friday.
- There will be a year-end luncheon for the teachers/staff in May.

### 6:15 pm **Collaborative School Committee Update** (Marlene Talavera)

- Mentioned that they have open positions and different teachers will be hired. The budget is all set.
- Retirement for Mr. Michael Palmieri.
- Eileen mentioned that money will be spent for more shadow boxes in other places in the school. Also, decorations for the new "Tollbooth" in the front entrance of the school.

### 6:25 pm **Auction Update** (Megan Perkins)

- Information on the Spartan Edition for the auction.
- Leadership class is having a competition on what group can bring in the most items. Asked for a small gift card from the PTO for a prize.
- 132 items gathered with a retail value over \$12,000. More items needed to reach our goal.
- Extra ornaments were given to put in the auction.
- They have 1 stadium party so far. Would like more.

### 6:30 pm **Bylaw Updates**

- Article II- Purposes No changes
- Article III- Basic Policies
  - f. to point it out that we are not political
- Article IV- Membership and Dues
  - Not collecting dues
  - Membership forms to fill out which included everyone.
- Article V- Officers and Elections
  - 4 officers and positions can be shared. Each office has one vote.
  - Change from 2 to 4 at large members. Not elected but appointed.
  - Two consecutive terms

- Executive board to 8 people. Spirit wear officer would make it a total of 9.
- Article X- Fiscal Year and Financial Responsibilities
  - section 6- to leave \$3,000 in the treasury to maintain expenses.
  - section 2- 3 signers that are officers.
- Addendum A- Fundraising and Financial Transaction Guidelines
  - Ideas for classes need to coordinate with the PTO to prevent class and teams' conflicts.
  - Let the treasurer know what to expect with details of the fundraiser and information on checks.
  - Reiterated on f) Reduce orphan funds to go back to the general funds by 12/31 of the graduating year.
  - Lisa Allen proposed the money goes towards the next graduating class, KS fund or general funds. Split four ways. Update item f.
  - Tami Patzer mentioned we got rid of the 10% fee charge on all the class fundraisers.
  - Christy Jordan asked if g) was new.
  - A question was asked if PTO can do Venom. Tami Patzer said we have Square which is about 3%. To keep everything non confusing we just want checks and Square.
- Expenditures
  - For a and b we are keeping the \$500 and \$100 amounts.
  - All money goes to the treasurer. Funds will not go to individual people unless given a receipt.

**6:50 pm Treasurer Report**

- Reviewed
  - Financial Summary & Balance Sheet
  - Class Fundraising Updates & Balances

**6:55 pm Next Meeting**

- March 10, 2020, 6:00-7:00 pm
  - Will include a vote on Bylaws Updates.

**7:00 pm Adjourn**