PTO Meeting Minutes
October 11, 2022

The PTO mission is to support the educational experience at TJHS and to foster a stronger school community for students, parents and staff.

PTO Board Members in attendance: Krista Zizzo, Lisa LoJacono, Megan Perkins, Briana Rimkus, Jill VanAbbema, Janet Willson

Total attendance: 14

6:00 Welcome & Introductions (Krista Zizzo, PTO President)

- Teacher Appreciation (Susan Dolson)
  - Providing dinner for teachers on 10/12 from 4-6:30pm for Parent/Teacher conferences
  - Holiday Gifts for teachers (approximately 150)
    - Brainstorming ideas in the $10 range
    - Soliciting parent donations for teacher holiday appreciation
    - Any businesses that are local or TJ owned?
    - Water bottles that change colors
    - Coffee cups with TJ logo to accompany coffee bars throughout the year
    - Susan will ask Brittany Nicolo (staff wellness coordinator) what staff might like/want/need

6:10 Treasurer Report (Krista Zizzo for Teri Hetzel, Treasurer)

- Review of current financials (recent fundraising efforts are not reflected in 9/30/22 financial summary)
- Draft budget for 2022-23 reviewed
  - King Soopers program will be promoted
  - PTO will need new Treasurer for 23-24 school, ideally determined by January 2023

6:30 New Business (Krista Zizzo, PTO President)

- Challenge Day 2023 (mid-February)
  - Facilitated discussions for a day of bonding and personal growth for Juniors and Seniors.
  - TJ will need volunteers and fundraising to support this event as Challenge Denver’s grant sources have changed.
  - Discussion will be continued as many questions arose regarding funding, student participation/interest.

- PTO Insurance Expenses
  - Bus stop on Hampden – TJ changes over the artwork on a quarterly basis, DECA now handles the maintenance (snow shoveling); $2,000 grant flows through PTO to support artwork programs.
  - We hold property and general liability insurance for the bus stop.
  - Adding a Directors and Officers policy for PTO to cover board members and directors
  - Also, background check links will be sent to PTO volunteers and board members.
• **PTO Website / or page separate from TJ Newsletter**
  - How many people are reading the newsletter?
  - Possible link to TJ PTO website in newsletter to shorten length of newsletter and direct parents to more information organized by classes and activities

**6:45 PTO Leadership Updates**

• **Spirit Store Managers** - Jill VanAbbema
  - Online sale runs Friday 10/14-11/4 promoted in the newsletter and Spartan edition
  - Deliveries available by the holidays and delivered directly to homes
  - Sign Up Genius for volunteer shifts at various sales events

• **Food Bank** - Megan Perkins & Becca Mahoney
  - October distribution is tomorrow 3-5pm
  - Upcoming: Thanksgiving baskets, Holiday Gift Drive
    - Donations from Newmont to supplement Thanksgiving food bags

• **Class Sponsors:**
  - **2023** – Janet Willson
    - Octoberfest raised $3500
    - Tues 10/25 - 7-8pm: After Prom Planning Meeting rm 111
  - **2024** - Dyanna Spicher
    - Birdcall Restaurant Night tonight! – Use Code TJHS1011
    - Raised $10,000 through paint donation drive, BirdCall, Hoco Bonfire Concessions, Backyard Party
  - **2025** - Kerry Muhovich & Heather Reeder
    - Bulb Sale ends Saturday
    - Fundraiser at Wish Gift Shop 10/26 (6-8pm) 5014 E Hampden Avenue
  - **2026** - Welcome, Sheila Tyler & Carrie Alleman!
    - Still need a PTO Member at Large position

**7:10 Announcements** - Next PTO meeting: **Tuesday, November 8 at 6 pm**

**7:15 Adjourn**

*And don’t forget to…*

- Sign up for the school newsletter and follow TJ on Facebook, Twitter, and Instagram
- Register your King Soopers Card for Community Rewards Program
- Use Amazon Smile if you shop at Amazon

**Upcoming Dates & Reminders**

- **Tonight!** Class of 2024 Fundraiser at Birdcall
- **Sat 10/15:** Class of 2025 Bulb Sale ends: [http://tjhs2025.fpfundraising.com/](http://tjhs2025.fpfundraising.com/)
- **Tues 10/25 - 7-8pm:** Class of 2023 After Prom Planning Meeting (held in Rm 111 at TJHS)
- **Wed 10/26 – 6-8pm:** Class of 2025 Fundraising Event at Wish Gift Shop, 5014 E Hampden Avenue. Come shop, snacks and drinks on hand. Mention TJHS at checkout or use the code TJHS for online orders.
- Next PTO meeting: **Tuesday, November 8 at 6 pm**
- Questions? Want to Volunteer? Email TJHSpto@gmail.com