



PTO Board Meeting Minutes – 12/5/23

Those in attendance included: Board Members: Krista Zizzo, Heather Fall, Erin Kimmel, Briana Rimkus, Monica Snyder (providing a quorum for business). Additional attendees: Tiffany Berry, Katie Mousel, Roxanne Stevens, Kerry Muhovich.

1) Budget Update and Discussion

Income Sources for 23/24 SY
King Soopers Rewards
Unrestricted Donations

Without a fund raising chair/committee, our funds are limited. PTO will hold a fund raising committee meeting in January to spark interest.

Determine the amount to allocate to 2024 Grants

- Suggested amount of \$11,000 was discussed. Perhaps increase to \$15K if grant requests merit it. Let teachers know we can't fund all requests this year.
- Consider "Donor's Choice" type funding program suggested by M. Perkins to provide a funding platform for each grant.

Confirm the amount to allocate to 2024 Staff Appreciation: \$6000

-\$2300 spent as of today including the December staff holiday gifts

-Remainder of the year includes February gift, April Food Truck (\$2000) and May's Staff Appreciation Week (\$1500)

2) New Business – Election of Members-at-Large

2026: Tracy Smith

2027: Roxanne Stevens

The election of Tracy Smith and Roxanne Stevens was moved by Brian Rimkus, seconded by Monica Snyder and approved unanimously.

3) New Business - Bylaws Update (to be voted on at the January Meeting)

Suggested edits to the bylaws (last updated in March, 2020) were discussed and will be voted on at the January meeting. This included:

- Article IV Membership
- Article V Officers and Elections
- Article IX Electronic Meetings
- Article X Fiscal Year and Financial Responsibilities
- Article XII Amendment

- Addendum A Fundraising, Designating or Committee Funds, Expenditures, Requests For Funding
- Addendum B Standing Committees

4) Committee Updates:

- Hospitality /Staff Appreciation: teacher \$10 gift cards and popcorn bags will be delivered 12/12 to the teacher lounge and staff mailboxes
- Food Bank: distribution next week 12/14 - 40 families will be provided with food (non-perishable and fresh) plus gifts from the Holiday Angels program
- School Store: online store orders will be delivered by 12-15-2023
- Class Committees
 - 2024: Prom date set and location booked, 2 locations under consideration for After Prom, and committee chair chosen
 - 2025: Birdcall fundraising event 12-4-23
 - 2026: no update
 - 2027: getting 2 restaurants set up for fundraising, Bottom of the 9th event

5) Discussion – Class Committee Records and Continuity

- use of PTO Google Drive being considered

6) Discussion – Leadership for 2024/25 School Year

- Consideration of Co-President positions
- Spread the word, who do you know?

Next meeting: 6pm Tuesday, January 9 (this is not the first Tuesday of the month!)