



PTO Board Meeting Minutes – 1/9/24

Introductions / Welcome -

In person attendees: Board Members: Krista Zizzo, Robyn Schiff, Erin Kimmel, Briana Rimkus, Megan Perkins, Tracy Smith, Roxanne Stevens. Additional attendees: Tiffany Berry, Katie Mousel, Julie Schlater, Susan Dolson, Brooke Bolinske, Becca Mahoney, Sheri Thompson, Sheila Tyler. Zoom attendees: Heather Halas, Heather Reeder, Maria Sadkhi, Natalie Mozer-Renn

Second Semester Review

Fundraiser meeting next week to determine if there will be an April fundraiser

End-of-Year class events can follow previous years' models (Bottom of the 9th, Juniors and Junkfood) or pick new themes.

Second Semester
January PTO meeting
February PTO meeting Teacher Appreciation event/gift Teachers begin submitting grant requests Bus Stop Art - update display
March PTO meeting Teachers submit Grant Requests Choice of Studies for Rising 9 th Graders – PTO greet & sell spirit wear
April PTO meeting to approve grant requests Fund Raiser?? Prom After-Prom
May PTO meeting and celebration Teacher Appreciation Week Orientation for Rising 9 th Graders – PTO greet & sell spirit wear End of Year Class events Bus Stop Art - update display

Ongoing - Class sponsored restaurant fundraising nights
 Ongoing - Monthly Food Bank distributions

New Business - Bylaws Revisions

Suggested edits to the bylaws (last updated in March, 2020) were discussed at the December meeting and will be voted on tonight after more than 30 days notice and posted on the internet. The proposed revisions:

-Article IV Membership - Written as though we were a membership-based organization; this isn't the way we currently operate. We have elected officers to vote, but anyone can attend and give input. Proposed deletion of the references to Dues and other references to selective membership.

-Article V Officers and Elections - term of office at end of school year with new officers starting June 1. Proposed to eliminate the 'term limit' language. Change absence notification from board to president/secretary. Elimination of reference to Executive Board meetings (which don't happen)

-Article VII -elimination of members in good standing voting criteria (as we don't require membership dues/application) and the 7 member quorum as the quorum was previously stated as five board members

-Article X Fiscal Year and Financial Responsibilities - propose amending minimum number of signatories to two (aligned with current practice of President/Treasurer). Propose changing the review of finances to every two years by a financial review committee of two people or a financial professional. Increase amount of PTO minimum balance rollover at the end of the year to \$30,000. Change authority to sign contracts to allow others - left as written. Change budget submission due by Oct 1 to allow for busy beginning of year.

-Article XII Amendment - reflect voting to Executive Board.

-Addendum A - change guidelines to policies

Fundraising - strike the need to approve fundraising; add that class committee fundraisers should be collaborative so that there isn't conflicting fundraising happening

Remove reference to cash donations being discouraged.

Cut out the statement that doesn't make grammatical sense.

Strike the tax reasons grants payable to the school.

Strike the designated funds

Replace existing language that the Class Committee Chairs approve class funds.

-Addendum B Standing Committees

Revise to allow the exec board to create committees and assign members to those

Removed ArtFest and Auction to replace with a general fund raising effort add the Food Bank as a permanent PTO committee

No additional questions/comments. Megan Perkins moved to approve; Tracy Smith seconded the motion. Unanimous approval for amendments. The bylaws are now updated and will be reviewed again in 2026.

Committee Updates:

a. Hospitality /Staff Appreciation: would like to use a do a local chocolate company for Valentine's Gift to staff, perhaps Dieters. Megan Perkins suggested a Slavens/future TJ parent who sells containers of frozen cookie dough. TJ parent Melissa makes large sugar cookies but may tapped by the Class of 2027 for Teacher Appreciation Week in May.

-It was suggested that the PTO should create a list of TJ parents who have businesses that might want to collaborate on events

b. Food Bank: Next distribution is Thursday, 1/18 from 4-5:30pm; school supplies

-hygiene, diapers, blankets needed by local shelter

c. School Store: Needs volunteers for First Friday sales (2/2 from 1-3:30)

-sign up genius or let Krista know if you can help out

d. Bus Stop Art Gallery: New installation coming soon! In the next week or so...featuring the winners of the Conflict Resolution artwork contest.

Next installation will be done by the art department by mid-spring

-if someone is interested in taking over the bus shelter art get in touch, otherwise a Plan B is being determined (Lea Wagner-Rabon Teacher contact)

e. Fund Raising Committee: New committee will have first meeting Tuesday 1/16 5:30-6:30pm in Room 111)

-Megan and Becca coming to share what's happened in the past and the need for fund raising

f. Class Committees: *Coming Soon - joint meeting with Class Sponsors*

i. 2024: Has selected an off-site venue for After Prom! First Planning Committee meeting is this Thursday, 1/11 from 7-8pm in Rm. 111

-discussion now that external location has been confirmed to have a more 'turn-key' event

ii. 2025: Restaurant Fundraiser for Prom is TOMORROW Night 4-8pm at the Chipotle on Hampden. Show the flyer from Monday's newsletter

-After Prom committee is having a Restaurant Fundraiser Mon 1/22 4-10pm at Ester's Virginia Village (1950 S Holly Street). Mention "Dining Night Out" when ordering

iii. 2026: Next Committee Meeting is Wed 1/24 at 6pm in Room 111 to discuss spring events

iv. 2027: Selected a Committee Co-Chair last month. Thank you to Tiffany Berry for volunteering! Discussions forthcoming

Discussion – Leadership for 2024/25 School Year

a. President or Co-Presidents - graduating parent need replacing!

b. Vice President - graduating parent need replacing!

c. Fund Raising Chairs/Co-Chairs - need new chairs!

Announcement: A few parent volunteers are needed to help with games during the First Friday: 2/2 from 1-3:30pm. Email Danyelle Charles at ddillar@dpsk12.net if you can help out!

Meeting was adjourned

NEXT MEETING: *Tuesday, 2/6 at 6pm - Any thoughts on a speaker? -*

School Social Worker Samanda Davis talking about
influx of newcomers? New DPS Board Rep Kimberlee
Sia?