



SAVE TIME DURING 2024-25 REGISTRATION!

Update your family's information online



Mark your calendars for online registration: May 6-24 or July 29-late August

Reduce the time and effort of school registration by updating your family's information online—it's quick and easy!



What is online registration?

It's the required process during which you verify/update your student's information, including address and emergency contacts. By reviewing your info online, you avoid paper forms and save time at your school during the fall return.



Who can complete online registration?

For all currently enrolled DPS students or students with an accepted seat through SchoolChoice, online registration can be completed through Parent Portal. Please see the steps below. New students attending their neighborhood school should contact their school for instructions on how to access.

SAVE TIME...UPDATE ONLINE! TWO WINDOWS: May 6-24 or July 29-late August

How do I get started?

If you already have a Parent Portal account, log in now to make sure it is active and ready. Then go to No. 2 for next steps.

1. To create your Parent Portal account:

- Visit myportal.dpsk12.org.
- Click "Create a Parent Account". Note: You will need your student's ID number when creating your account. If you don't know or don't have this number, go to studentidretrieval@dpsk12.org.
- Follow the instructions and fill out the form to create your own account.
- You will receive an email from the DPS Portal Team with a link to activate your account. Click the link to verify your email address.

2. To submit your online registration:

- Note: If you don't see each of your enrolled students listed, please contact your school before continuing.
- Visit campus.dpsk12.org and sign in using your Parent Portal user name and password. Click "See All Apps" at the top of the page, then select "More" on the left-hand side and click "Online Registration". Click "Online Registration" again on the bottom right corner of the Home page.
- Follow the instructions and complete during one of the two windows: May 6-24 or July 29 and your school's deadline in late August.
- Some changes can't be completed online and will require you to take documentation to your school. If you receive this prompt, please contact your school to provide needed documents (this includes changes to names or guardians).
- You must complete registration yearly for every student enrolled in a DPS school.

QUESTIONS? Contact your school's front office or visit schoolchoice.dpsk12.org.